



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

VALVOLINE

Virtual Recruitment Opportunity – 2021 & 2022 Passing Out Batch

Only for Students of Amity Education Group

Only for Unplaced & Eligible Students

Last Date to Register – 28th April 2021 (2PM)

Company	VALVOLINE
Website	https://www.valvoline.com/
Designation	Profile 1- Finance Intern & Internal Audit Profile 2- Executive Finance
Date of Online Test	29 th April 2021
Batch	Profile 1- 2022 Batch Profile 2 – 2021 Batch
Eligible Degrees	Profile 1 - MBA(Finance), MBA Operations Profile 2 - B.com/MBA(Finance), MBA Operations
Eligible Branches	Finance / Operations
Eligibility Criteria	<ul style="list-style-type: none">• 60% or 6.0 CGPA & Above in Xth• 60% or 6.0 CGPA & Above in XIIth• No Active Backlogs
Employment Type	Profile 1- Internship (2 Months) Profile 2 – Full Time
Job Profile	<u>Profile 1 (Finance Intern)</u> <ul style="list-style-type: none">• The intern will actively contribute to meaningful projects and work closely with a mentor and with senior leadership.• Must have excellent Analytical & reasoning Skills-Ability to do proper root cause analysis wherever applicable.• Excellent understanding of the use and application of other IT software (Excel, Word).• Pro-active & Should take self-initiative, hands on mentality, detail oriented, self-motivated and team player• Good & Effective Communication Skills (both verbal and written)

	<ul style="list-style-type: none"> Should be comfortable with 12 PM - 9 PM (IST) / 2 PM - 11 PM (IST) / 8:30 AM – 5:30 PM Shift. (Can be given any shift) should be comfortable with the shift <p><u>Profile 2 (Executive Finance)</u></p> <ul style="list-style-type: none"> This position requires deeper understanding of banking and cash management functions with keen eye for analysis required for various adhoc projects run by the treasury globally. Must have excellent Analytical & reasoning Skills Ability to do proper root cause analysis wherever applicable Excellent understanding of the use and application of other IT software (Excel, Word). Pro-active & Should take self-initiative, hands on mentality, detail oriented, self-motivated and team player. Good & Effective Communication Skills (both verbal and written) Should be comfortable with 12 PM - 9 PM (IST) or 2 PM - 11 PM (IST) Shift. (Can be given any shift) should be comfortable with the shift
CTC / Stipend	<p>Profile 1 - Stipend – INR 15000 /-month</p> <p>Profile 2- 3.5-5 LPA (depending upon the interview)</p>
Roles & Responsibilities	<p>Profile 1- Finance Intern</p> <ul style="list-style-type: none"> Support strategic cost initiatives, track risks & opportunities to plan, and deliver ad hoc financial analysis for customized data and reports in a knowledgeable and flexible manner to aid in business decisions. Work on financial modeling improvements in the planning and forecasting models to enhance process efficiency. Assist with month-end financial reports Help with accounts receivable, payable, and bank statement reconciliation Collaborate with the finance team on yearly forecasting efforts Manage monthly tracking of physical inventory. Assist with data entry, Perform credit checks Develop incident response procedures and assist with business intelligence development activities. Document all processes in reference manuals for the purpose of training and guidance. <p>Profile 2 – Executive Finance</p> <ul style="list-style-type: none"> Provide support in cash management activities that require payment run to be performed during different time of the day covering the North America & the Europe region. Bank account administration that requires keeping the bank database repository up-to-date whenever there is an account opening or closing which requires KYC to be updated for each account. Taking care of certain key deliverables, which might be daily, weekly, monthly in nature. Working on Adhoc projects in taxation. Ability to evaluate & interpret financial statement including Trial Balance, Income Statement & Balance Sheet. The payment runs are to reconcile vendor payments that may be via direct debit or automated and manual in nature.

	<ul style="list-style-type: none"> • The internal credit limit approval system needs to be updated basis user request • Effective & proactive Communication with good English (both verbal and written) & co-ordination with co-workers, management and controllers • Coordinate information with purchasing, sourcing and suppliers to properly execute commitments relative to the financial payment terms of the transactions • SOP updation, preparation of MIS, dashboards.
Placement Process	<ul style="list-style-type: none"> • Aptitude test (Online) • Group Discussion- selected candidates from 1st round • Panel interaction – selected candidates from 2nd round
How to Apply?	<p>All interested and Eligible students need to apply on the Link Below latest by 28th April 2021 by 2 PM.</p> <p><u>CLICK HERE</u></p>

My Best Wishes are with you!

Prof (Dr.) Ajay Rana

Ph.D (CSE) & M.Tech (CSE) - Two Time Gold Medalist
SMIAENG, SMIACSIT, LMISTE, LMPF, LMCSI & MIET (UK)

Senior Vice President – Amity Education Group

Dean – Industry & Academia Alliance

Advisor – Amity Education Group